Smallpeice Enterprises
a division of GP Strategies Limited

Lean Six Sigma
Green Belt

Virtual or Onsite Delivery

Open Enrolment Calendar

Fully Accredited

train@smallpeice.com

Introduction

Implementing Lean Six Sigma is the proven strategy to achieve process excellence and optimise customer satisfaction. The focus on delivering improvement projects results in quantifiable benefits and drives positive culture change in the way companies and teams operate.

The **Green Belt** training programme provides a bespoke toolkit to tackle process-based problems by identifying, analysing and eradicating the root causes of errors and variations. Structured problem solving and statistical techniques are blended with change and project management skills to develop high performing and confident business improvement teams and leaders.

Programmes include:

- Open enrolment calendar with choice of virtual training dates.
- In-company programmes for group training at your company site.
- Interactive delivery style with case study team exercises to bring alive the technical content and showcase applications to transactional projects.
- Extensive course materials hub including user-friendly Lean Six Sigma toolkit; consolidation learning via supplementary e-learning modules; dozens of templates and proformas ready to use for your project.
- Industry recognised accreditation standards via Smallpeice or our external partnership with the British Quality Foundation.
- Optional add-on coaching packages to guide and fast-track you through your project.

Excel based (with Minitab as an optional add-on):

At Green Belt level, all of the data analysis and graphical presentation can be easily achieved using Excel. This makes the training programme very inclusive for companies who have not invested in Minitab licenses. But for those who have Minitab available – the optional add-on module will ensure you can use the software as the alternative to Excel.

For bookings & enquiries
email train@smallpeice.com
Tel +44 (0)1926 336423 • www.smallpeice.com

Open Enrolment Classes
Lean Six Sigma Green Belt

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	DEFINE			MEASURE	
June 2026 course	June 8	June 9	June 9	June 22	June 30
September 2026 course	September 7	September 8	September 8	September 28	October 6
November 2026 course	November 12	November 13	November 13	November 23	November 30
	SESSION 1: 8.30am – 4.30pm THE DEFINE PHASE • Writing problem statements • Setting the project objectives • Scoping the project • Mapping the high level process – SIPOC mapping • Linking the problem to VOC • Defining CTQs • Drawing up the project charter	SESSION 2: 8.30am – 12.15pm MANAGING CHANGE & ENGAGING STAKEHOLDERS • Analysing enablers/barriers using force field analysis • Building the business case • Engaging key stakeholders • Influencing skills & change mgt • Leading a project team • Developing the project plan	SESSION 3: 12.45pm – 4.30pm UNDERSTANDING THE CURRENT STATE PROCESS • Process mapping tools overview • The role of process mapping in DMAIC projects • Process flow & sequence charting techniques • Identifying Value and Non Value Add activity & identify quick wins	SESSION 4: 8.30am – 4.30pm DATA COLLECTION PLANNING & STATISTICS • Selecting what to measure • Data collection planning • Deciding how to collect the data: intro to sampling techniques • Using operational definitions for data collection • Introduction to basic statistics	SESSION 5: 8.30am – 4.30pm PROCESS CAPABILITY & PROCESS CONTROL • Assessing process control • Use of control charts • Understanding & calculating process capability for continuous and attribute data • Selecting appropriate capability metrics & indices

	ANALYSE	IMPROVE	CONTROL	
June 2026 course	July 9	July 16	July 17	July 17
September 2026 course	October 15	October 22	October 23	October 23
November 2026 course	December 7	December 14	December 15	December 15
	SESSION 6: 8.30am – 4.30pm ANALYSE PHASE • Verifying the root cause • Structured data analysis • Links to the cause and effect • 5 Why problem solving • Stratifying the data (box plots) • Significance testing • Tips for presenting the analysis	SESSION 7: 8.30am – 4.30pm DEVELOPING THE IMPROVEMENT • Generating alternative solutions • Selecting the best solution • Developing the future state • Managing risk using FMEA • Piloting & solution introduction	SESSION 8: 8.30am – 12.15pm MANAGING RESISTANCE & EMBEDDING CHANGE • Emotional responses to change • Rationalising resistance • Handling conflict • Sustaining change Facilitating handover	SESSION 9: 12.45pm – 4.30pm DEVELOPING THE CONTROL PLAN • Confirming the improvement • Different types of process control • Principle of mistake proofing • Monitoring effectiveness • Closing the project

Live Training via MS Teams

This programme is carefully designed for an interactive training experience delivered via MS Teams. Delegates will work in syndicate groups on case study exercises and learn from facilitators who are passionate about delivering an effective & enjoyable virtual Lean Six Sigma training experience.

	OPTIONS: ADDITIONAL MODULES / ACCREDITATION	
June 2026 course	June 29	July 10
September 2026 course	October 5	October 16
November 2026 course	November 24	December 8
	OPTIONAL 1: 8.30am – 4.30pm MINITAB MASTERCLASS • Introduction to Minitab & its use in DMAIC projects • Minitab vs Excel • Basic Statistics in Minitab – distribution of the data • Conducting MSA studies • SPC and Capability in Minitab • Graphical Analysis Tools	OPTIONAL 2: 8.30am – 4.30pm MEASUREMENT SYSTEM ANALYSIS • Checking the measurement system • Dealing with variation • Gauge repeatability/reproducibility • Gauge R&R in Excel for variables and attribute measurement systems

Additional Modules
The cost per participant for attending the optional modules on Minitab and Measurement System Analysis is £195+VAT per module.

Accreditation via British Quality Foundation (BQF)
The option for accreditation via the internationally recognised body of the British Quality Foundation is available for an additional fee of £250+VAT.

TRAINING FEE

The cost per participant is £1750+VAT which includes:

- Live training via MS Teams
- Access to extensive digital materials hub
- The full accreditation process: comprising exam plus project assessment and certification

HOW TO BOOK

Please email Smallpeice via train@smallpeice.com with your enquiry/requirements. Our experienced Lean Six Sigma booking team will then send you a booking form. Following enrolment, we will onboard participants to the programme platform which will provide a detailed menu of activities and preparation.

How to Book

Training Fee

Virtual programme

The cost per participant is £1750+VAT.

Fees are fully inclusive of:

- Live training via MS Teams
- Access to materials hub
- The full accreditation process: exam plus project assessment and certification

Options

Coaching Support

This can be provided via a series of 3 x 1-hour 1-to-1 sessions, delivered via MS Teams. These can be scheduled to suit the progress of your project. The cost of the coaching package is £495+VAT.

Optional Modules

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Payment Terms

- An invoice will be issued following receipt of a confirmed booking.
- Payment is due 30 days from the invoice date.
- Payment can be made via credit card or bank transfer. Payment details can be found on the invoice.

Cancellation Terms

If you should have to cancel a registration, the following options are available:

- Send a substitute delegate at no additional charge
- Incur a cancellation fee based on the following timescales:
  - If you cancel prior to 30 working days before the course you will be charged a cancellation fee of 20% of the course fee
  - If you cancel less than 30 working days, but prior to 10 working days before the course, you will be charged a cancellation fee of 50% of the course fee
- We regret that we cannot accept cancellations that are received less than 10 working days before the course start date.
- Please confirm your cancellation in writing.

Smallpeice Enterprises reserves the right to cancel courses if necessary. Delegates will be given advance notice of any such changes. Please do not send payment with this form – an invoice will be despatched.

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